

Where should I go?

The PBS Wisconsin Studios are in Vilas Hall, 821 University Ave, on the second floor. Enter down the stairs next to the loading dock entrance on the Park St. side of the building. Look for a banner pointing the way.

When should I arrive?

Please arrive at the time indicated in your confirmation email. Volunteer check-in is located just inside the studio door. Once you have checked-in, your supervisor will direct you to training and orientation.

What should I wear?*

Wear something casual and comfortable. During a live broadcast the studio gets quite warm, but the studio may be very cool at all other times. Best to wear layers, just in case.

**PLEASE NOTE: Because PBS Wisconsin is a non-partisan organization serving a broad and diverse community, political shirts and other campaign apparel and materials are prohibited.*

Is food available?

Refreshments, light snacks and a meal donated by a local restaurant will be served during your shift.

What can I bring to the set?

You will have some down time during your shift. We encourage you to bring a book or a magazine to read. For security reasons, you cannot bring writing utensils or paper onto the pledge set. All electronic devices should be turned off.

Do I need any special skills?

Pledges are collected using a computer software program. Phone bank volunteers should have a basic knowledge of computers and be able to accurately input data using a keyboard.

Getting to the Studio

Bus

Most Metro Transit routes go past Vilas Hall, stopping at the corner of either Park Street and University Avenue or Park and Johnson Streets (see map). Visit cityofmadison.com/metro for schedule information.

Parking

Parking enforcement on campus is strict. All UW lots have enforcement signs at the entrance. Many lots are enforced at all times. For information on rates, hours and accepted forms of payment, call (608) 263-6666 or visit transportation.wisc.edu.

Recommend parking areas (see map)

- **Fluno Center**, 314 N Frances St: \$1/30 min. \$1 hr after first 3 hours. \$15 max. Cash and credit/debit card pay stations available. Evening rate: \$1/hour, \$5 max.
- **Grainger Hall/UW Lot 7**, 325 N. Brooks St: \$1/30 min. \$1 hr after first 3 hours. \$15 max. Cash and credit/debit card pay stations available. Evening rate (after 4:30): \$1/hour, \$5 max. *FREE on Sundays (take a ticket, but no charge upon exit).*
- **City of Madison Lake St. Ramp**, 400 N Lake St: \$1.50/hr. \$8 maximum for hours after 6p.m. and on weekends. During special events pay \$8 on entry.
- **Lake & Johnson Ramp/UW Lot 46**, 301 N Lake St: \$1/30 min. \$1 hr after first 3 hours. \$15 max. Evening rate (after 4:30): \$1/hour, \$5 max. No visitor parking after 9pm. *(Not recommended during Kohl Center Events.)*
- **University Square**: 324 N Lake St: \$3/hour. No parking attendant. Pay on exit.

